

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
January 12, 2023**

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Hearing Room 133CE and via Zoom on January 12, 2023.

MEMBERS PRESENT

Renee Causey-Upton, Chair
Jill Phelps, Vice Chair
Hugh Stroth, Secretary
Andrea Brandon
Dr. Thomas Miller
Sara Santo
Scott DeBurger

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Jamar Carter, Administrative Section Supervisor
Sara B. Janes, Legal Counsel
Courtney Cook, Fiscal Section Supervisor

MEMBERS ABSENT

OTHERS

Tina Tyree

CALL TO ORDER

Renee Causey-Upton called the meeting to order at 1:02 p.m.

CONSENT AGENDA

The meeting minutes of the December 8, 2022 board meeting were presented to the board for review. Dr. Thomas Miller made a motion to approve the meeting minutes, Scott Deburger seconded the motion & the motion carried unanimously.

The financial reports for December 2022 were presented for the Board's review with no additional questions at this time.

DPL REPORT

No report/update at this time.

BOARD ATTORNEY REPORT

Sara B. Janes introduced herself as board counsel for today's board meeting on behalf of Clayton Patrick, with no updates at this time.

OLD BUSINESS

Currently no updates pertaining to the suicide tracking in eServices

NEW BUSINESS

The board reviewed the AOTA State Affairs Newsletter and discussed the possibilities of retreats with the organization. The topic will be discussed at later board meetings.

The board reviewed the licensure report which displayed active licenses for the following credentials, Occupational Therapist, Occupational Therapist Assistants, Temporary Occupational Therapist & Temporary Occupational Therapist Assistants.

The board reviewed 7 email questions from licensees presented by Mr. Carter.

Correspondence #1 will need to submit CE documentation in compliance with 201 KAR 28:200 Section 3 (1)(b) of the regulation handbook.

Correspondence #2, Review 201 KAR 28:190. Occupational therapy low-vision and visual-therapy services pertaining to "Direct Access" or a referral per payer source.

Correspondence #3, licensee will need to comply with 319A.080 & 201KAR28:030 and obtain the proper credentials to perform the hands-on duties of the training.

Correspondence #4 contained 2 parts; The board provided the regulation pertaining to Occupational therapy low-vision direct services & advised to contact the 3rd party for their requirements. The 2nd part of the correspondence, the board referenced 201KAR28:235 telehealth services.

Correspondence #5, The licensee will need to complete the reinstatement application.

Correspondences #6, The boards regulations states, "timely manner" and does not specify how frequent. The board also referenced the Code of Ethics 28:140 Section 2(8)(b)

Correspondence #7, Tabled to allow board counsel to review the policy for military spouses.

The board reviewed all refund presented by Mr. Carter. A motion was made by Ms. Phelps to approve refunds to licensees who paid for both 2022 renewals & reinstatement fees via eServices. Ms. Brandon seconded the motion & the motion carried.

APPLICATIONS REVIEW:

CEU Applications

The board reviewed 5 CEU applications submitted for review. A motion was made by Dr. Tom Miller to approve 4 CEU applications & 1 CEU application per receipt of certificate & learning outcomes received. Andrea Brandon seconded the motion, and the motion carried unanimously.

DPAM Specialty Certification Application, Reinstatement Applications, Application for Licensure

Renee Causey-Upton moves and Hugh Stroth seconds the motion entering closed session at 2:09pm, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding the applications at which information protected by KRS 61.810(k) may be discussed.

Jill Phelps moves and Sara Santo seconds the motion returning to open session at 2:25pm & the motion carried unanimously.

A motion was made by Sara Santo to allow board members to independently have authority to review eService submissions from licensees and decide on the submission. Andrea Brandon seconded the motion & the motion carried.

COMPLAINTS COMMITTEE REVIEW

The Complaints Committee presented the board with the following motions:

- 2022BOT-00003 – Tabled until next meeting per receipt of investigative report.
- 2022BOT-00005-Due to complications with the mail and no response received, the committee recommend providing the complainee a final extension until 2/1/2023 to provide a response to the complaint.

Dr. Tom Miler seconded the motion & the motion carried unanimously. Sara Santo abstained from voting.

APPROVAL OF TRAVEL AND PER DIEM

Jill Phelps made a motion to approve travel and per diem for today's meeting & per diem for the OT Compact Commission Executive Committee Meeting attended by Renee Causey-Upton. Sara Santo seconded the motion, and the motion carried unanimously.

NEXT SCHEDULED BOARD MEETING

The next scheduled board meeting will take place on February 9, 2023 at 1:00pm with the complaints committee meeting scheduled for 12:30pm.

ADJOURNMENT

Jill Phelps made a motion to adjourn the meeting at 2:43pm. Dr. Tom Miller seconded the motion, and the motion carried unanimously.